

# POSITION NOTICE

TO: ALL INTERESTED PARTIES  
FROM: SHERIFF BOBBY SMITH  
DATE: FEBRUARY 20, 2025  
RE: NOTICE OF OPENING  
POSTED UNTIL: UNTIL FILLED

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**POSITION:** LVN/JAILER  
**DIVISION:** JAIL  
**DEPARTMENT:** SHERIFF'S OFFICE  
**SALARY:** STARTING AT \$23.04 PER HOUR + \$2,000.00  
CERTIFICATE PAY

**ELIGIBILITY:** HIGH SCHOOL DIPLOMA OR GENERAL EDUCATION DEGREE; MUST POSSES LVN LICENSE ISSUED BY THE STATE OF TEXAS. ELIGIBLE FOR BASIC TEXAS JAILERS LICENSE.

**DUTIES:** RESPONSIBLE FOR PROVIDING HEALTH CARE MEASURES TO INMATES IN NEED OF SERVICE BY USING EFFECTIVE NURSING JUDGEMENT IN BOTH ROUTINE AND EMERGENCY SITUATIONS. ADMINISTERS TREATMENT AND GUARDS INMATES AS GUIDED BY POLICIES, PROCEDURES, AND MEDICAL CONTROL.

**ALL PERSONAL HISTORY STATEMENTS, WHICH ARE AVAILABLE AT THE SHERIFF'S OFFICE OR ONLINE AT <http://ocsheriffsoffice.com/personnel/>, MUST BE FILED WITH SUSAN BLAND OF PERSONNEL. INCLUDE A BRIEF DESCRIPTION OF YOUR QUALIFICATIONS FOR THE POSITION LISTED.**

ANY APPLICANT TENTATIVELY SELECTED FOR THIS POSITION WILL BE REQUIRED TO SUBMIT TO TESTING FOR ILLEGAL DRUG USE PRIOR TO EMPLOYMENT.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, AGE, AND NATIONAL ORIGIN OR DISABILITY.

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